

IPD Occupiers Property in Business Conference 2009 – booking terms and conditions

VAT rate:

VAT will be charged at 15%

Conference registration:

All registrations must be confirmed in writing. Confirmation will be sent to all participants who register by Friday 26 June 2009.

Conference package:

The conference fee includes entry to the IPD Occupier Property in Business Conference. The fee also includes high quality and comprehensive documentation, which will be given to each delegate at the start of the conference. With the consent of our conference speakers, all presentations delivered at the conference will be circulated to delegates after the event. Also included are lunch, refreshment breaks and the post-conference drinks reception.

Payment:

Payment should accompany all applications and be made by credit card, bank transfer or cheque payable to Investment Property Databank Ltd. A receipted invoice will be sent to confirm bookings. Payment **MUST** be settled prior to the event.

Cancellation:

Written notice is required for all cancellations. Cancellations received by **Friday 29 May 2009** will incur the cancellation fees, as below. After this date, the full registration fee will apply. However, substitutions will still be accepted in writing up until three working days before the session. For non-attendance of events there will be no refunds and the full fee will still apply. However, full conference materials will be supplied upon request.

Main conference: £150+VAT

Other booking conditions

Delegates are responsible for their own travel and accommodation arrangements and the costs thereof.

IPD reserves the right at any time and without prior notice to change the venue of the event and/or the speakers/Chairman and/or the programme from that described beforehand. IPD also reserves the right in absolute discretion and without further liability to cancel the course, in which all monies will be refunded.

Contact:

IPD Events Team

IPD

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